



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/823,302	03/30/2001	Gregory Truitt	65745-001

25203

OBERMAYER REBMANN MAXWELL & HIPPEL  
1617 JOHN F KENNEDY BLVD  
19TH FLOOR  
PHILADELPHIA, PA 19103

COPY OF PAPERS  
ORIGINALLY FILED



CONFIRMATION NO. 6852

## FORMALITIES LETTER



\*OC000000006144267\*

Date Mailed: 06/04/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

## Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).


- The statutory basic filing fee is missing.  
*Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 840.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice MUST be returned with the reply.*

  
\_\_\_\_\_  
Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re: Utility Patent Application of

Gregory Truitt  
Timothy Stephen  
Kevin Baird



COPY OF PAPERS  
ORIGINALLY FILED

Serial No: 09/823,302

Filing Date: March 30, 2001

For: **NETWORK SYSTEM FOR COORDINATING PROPOSALS RELATING  
TO THE PROVISION OF SERVICES SUCH AS RESTAURANT  
SERVICES FOR EVENT PLANNERS.**

Mailing Date of  
Notification to File  
Missing Parts of  
Application: June 4, 2001

**RESPONSE TO NOTICE TO FILE  
MISSING PARTS OF APPLICATION AND REQUEST  
FOR A FOUR (4) MONTH EXTENSION UNDER RULE 136**

Assistant Commissioner for Patents  
Box Missing Parts  
Washington, DC 20231

In response to the Notice to File Missing Parts of Application, Mailing Date June 4, 2001, enclosed are the following:

1. The Declaration of Inventors Gregory Truitt, Timothy Stephen and Kevin Baird and Claim of Small Entity Status.

2. Check totaling \$1140.00 to cover the filing fee, surcharge and four (4) month Extension. Please debit any shortfall to Deposit Account No. 50-0204.

3. This constitutes a Request for a Four-Month Extension to Reply to Notice to File Missing Parts of Application.

4. Substitute Drawings.

Respectfully submitted,



SCOTT J. FIELDS  
Registration No. 32,857

Date: December 4, 2001

OBERMAYER REBMANN MAXWELL & HIPPEL LLP  
One Penn Center – 19<sup>th</sup> Floor  
1617 John F. Kennedy Boulevard  
Philadelphia, PA 19103  
(215) 665-3214

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

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**CLAIM OF SMALL ENTITY STATUS**

Applicants claim small entity status.

Respectfully submitted,

SCOTT J. FIELDS  
Registration No. 32,857

Date: December 4, 2001

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One Penn Center – 19<sup>th</sup> Floor  
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Sector 11



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**CERTIFICATE OF MAILING**

Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

I, Scott J. Fields, Registration No. 32,857, certify that this correspondence is being deposited with the U.S. Postal Service as First Class Mail in an envelope addressed to the Commissioner for Patents, United States Patent and Trademark Office, Washington, D.C. 20231.

  
Scott J. Fields  
Registration No. 32,857

Date: December 4, 2001

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